

To: The Greffe
Royal Court House
St Peter Port
Guernsey
GY1 2NZ

Tel: 01481 725277

REQUEST FOR LEGALISATION OF DOCUMENTS

Applicant's name and address:
(This section must be completed in full):

Contact Name:

FOR OFFICIAL USE ONLY

Date received:

Global Certificate No.:... **GG**.....

Receipt No:.....

Date Processed:.....

Premium Service required: YES / NO

£77.00 per document

Document processed in 15 minutes where possible

Telephone Number:

Email address:

Country for which document required:

Description of document:

Tick as appropriate:

- Document will be collected
- Please contact when ready for collection
- Please return document by courier
- Please return document by post.

[All documents returned by post will be sent "Recorded Delivery" for security purposes. A minimum surcharge for this procedure is £5.00 per package up to 500gm. If submitting documents weighing over 500gm please contact the Legalisation Office as above.]

Payment enclosed £

£38.00 per document for 24 hour service
£77.00 per document for Premium Service
Please add postage costs if relevant

Please make cheques payable to "The States of Guernsey"

To be completed only when document is collected:

Signed:

Posted:

Date: