

**LETTER OF AUTHORISATION  
TO BE COMPLETED BY EACH COMPANY,  
PARTNERSHIP OR INDIVIDUAL PRESENTING  
DOCUMENTS FOR LEGALISATION**

To: H.M. Greffier  
Greffé  
Royal Court House  
St. Peter Port,  
Guernsey.

Date:

Dear Sir,

**COLLECTION OF LEGALISED DOCUMENTS**

I hereby confirm that ..... (*Enter the full name of the authorised person*) is authorised to collect legalised documents on behalf of:-

Name of Company/Partnership/Individual: .....

.....

Address: .....

.....

.....

Contact Telephone No: .....

*(Enter the full name, address and telephone number of the Company, Partnership or Individual presenting the documents for legalisation).*

I confirm that the signature given below is the true signature of the

said .....

Specimen Signature: .....

I understand that no legalised document will be released unless this formal letter of authority is produced each time that the authorised person attends to collect legalised documents from the Greffe on behalf of this Company/Partnership/Individual.

Yours faithfully,

*(Enter full name and position in the organisation).*