

To: The Greffe
Royal Court House
St Peter Port
Guernsey
GY1 2NZ
Tel: 01481 725277

REQUEST FOR LEGALISATION OF DOCUMENTS

**Applicant's name and address:
(This section must be completed in full):**

Contact Name:

Telephone number:

Email Address:

Country for which document required:

Description of document(s):

Tick as appropriate:

- Document will be collected
- Please return by courier
- Please return document by post

[All documents returned by post will be sent "Recorded Delivery" for security purposes. A minimum surcharge for this procedure is £5.00 per package up to 500gm. If submitting documents weighing over 500gm please contact the Legalisation Office as above.]

Payment enclosed £

£40.00 per document for 24 hour service
£81.00 per document for Premium Service
Please add postage costs if relevant

Please make cheques payable to "The States of Guernsey"

To be completed only when document is collected:

Signed:

Date:

Posted:

FOR OFFICIAL USE ONLY

Date received:

Global Certificate No.: **GG**.....

Receipt No:

Date Processed:

Premium Service required: YES/NO

£81.00 per document

Each document processed in 15 minutes
where possible